

Right Track YJ02 Employer Hiring Process

1: PLEDGE



Pledge to hire Right Track interns no later than **March 17**

2: SUBMIT



Submit a job description and the Right Track MOU by **March 17**

3: VOLUNTEER



Volunteer at the YJ02 Interview Days and meet prospective interns between **March 13 – 16**



Right Track will send your organization information about your intern match notifications in **mid May**

4: HOST



Host a site visit with your interns and begin new employee paperwork in **late May/early June**

5: ATTEND



Attend supervisor orientation on **June 7 or 8**



Interns attend Right Track orientation between **June 12 – 15**

6: START

Your interns begin working on **June 19**



FOR MORE INFORMATION
ON RIGHT TRACK YJ02
GO TO
RIGHTTRACK.STPAUL.GOV
OR CALL **651-266-6362**